

15/01/25 Minutes for Broadwell Parish Council

The meeting opened at 19:00hrs

Members Present: Councillors Rebecca Ross (RR) Acting Chair, Emma Ashton (EA), Anna Wodzianski (AW), Kate Burtonwood (KB)

Members of Public – 1 (MOP)

Officer: Debbie Braiden, Proper Officer

Minutes for the Meeting 15th January 2025

2501/01	Apologies were received from Cllr Leonard. Cllr Morse has been automatically disqualified due to non-attendance for 6 months.
2501/02	Members declared no interest.
2501/03/1	No reports were received from the District or County Cllrs. RR & KB asked the clerk to confirm the District Councillor is still Cllr Stowe.
2501/03/2	<p>Q-Requested the council to consider the `No Mow May`. ACTION: The PC will seek advice from the mowing committee to enquire whether we can reduce the frequency of mowing, or leave some areas during May to support early pollination. The PC notes it will make it harder to mow if we left some areas to grow during May and will take advice.</p> <p>Q - Upcoming Road Closure – Can residents park around the green during the road closures? ACTION: RR will put out a note in the newsletter. The council thought there were no restrictions but asked residents to be considerate.</p> <p>Q - When was the next litter pick? ACTION: EA to arrange for the 22nd March, clerk to add to the website.</p>
2501/03/2.1	The clerk raised correspondence from MOP regarding Silver Birch overhanging Openreach wires along Evenlode Road. ACTION: Contact Openreach & Highways.
2501/04/1	It was RESOLVED that the minutes of the meeting held on 13th November 2024, be approved as a true record, and they were duly signed by the acting chairman.
2501/04/2	The action points were reviewed from November's meeting. Some items were found to be still outstanding. ACTION: Clerk to follow up.

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	RR asked if the grass verge could be cut around the corner from the church to assist with road safety. The PC thanked Colin for the grass-cutting. ACTION: Clerk to contact William.
2501/05/1	20 MPH was raised. ACTION: RR to chase Cllr Stowe regarding the white gates and road painting for traffic calming.
2501/05/2	EA confirmed there was no update for the flood plan . ACTION: The clerk is to email Cllr Cunningham for an update.
2501/05/3	There is a resident persistently parking on the corner of Wheat Close churning up the grass and making it unsightly. There are areas of the Leasows also churned up and muddy. The Parish Council continues to monitor and review the situation.
2501/05/4	Registration of Land & Ownership – the clerk confirmed that she had made contact with Simon Escreet from Land & Property (as Donnington is currently using). Still waiting to hear back from him. POST MEETING Note: Simon has been in contact and would like to meet up on-site. ACTION: Clerk to clarify the plan and to obtain quotes for the next meeting.
2501/06	1, 2 & 3 – No planning applications or planning correspondence has been received. ACTION: Clerk to ensure they have her new email address.
2501/07	1 & 2 – AW confirmed the play area appeared to be fine. She checked the defib in December and reported the battery required changing soon currently 12% and was included in the budget. ACTION: Clerk to order a new battery.
2501/08/1	RR signed the clerk's timesheet for December. The clerk reported that her timesheet had been calculated on doing 20 hours per month for the last few months, however, 4 hours per week should be 17.25 hrs per month. The clerk has amended timesheets going back to October making her in credit.
2501/08/2	The clerk's actions were noted.
2501/08/3	It was RESOLVED to approve the clerk's leave for 27th-31st January for 4 hours, noting she has 6 hrs remaining to 31/3/25.
2501/08/4	Items for the next agenda, Land Registry, update on clerk replacement.

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2501/08/5	There were some hiccups with crossing over to the new gov.uk email addresses but most seem to be ironed out. EA still having some issues.
2501/08/6	RR accepted the clerk's resignation letter. AW also resigned as a councillor. ACTION: Clerk to advertise for a new clerk and notify the District Council of AW's resignation. RR & Clerk: To advertise on newsletter and website for new candidates of councillor.
FINANCE	
2501/9	Receipts - Receipts of interest for December £10.34 interest. Total income approved £10.34 . ACTION: Clerk to chase LS for £3000 invoice.
2501/10	Payments – Payments for Dec £416.99. Total payments approved £416.99
2501/11	Current Budgets – The current budget details were noted and approved with no actions to take.
2501/12	Payments List – Resolved to approve both the paid and to-be-paid lists as in Appendix B attached to the minutes.
2501/13	25/26 Budget – members discussed and reviewed the draft budget from the clerk making amendments as necessary. Following these amendments, the budget was approved by all. ACTION: Clerk to post the budget on the website.
2501/14	Banking – deferred to the next agenda.
2501/15	Precept – All Approved for the new precept to be listed as £11,800. Last year's precept was £8,925. BAND D will be £54.99 compared to last year's £43.91. The public can find further details on our website. broadwellparishcouncil.gov.uk
SUNDRY ITEMS	
2501/16	Correspondence: There was no correspondence received during December. RR encourages residents to register with Gigaclear as this will show how much demand there is within the village.
2501/17	Close: With no further business to discuss, the Acting Chair closed the meeting at 8:45 p.m. The council meetings for next year in 2025, the 12 th of March, with the Annual Parish Assembly and Parish Council meeting on May 14 th , the 9 th of July, the 10 th of September, and the 12 th of November.

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ACTIONS

2501/03/2	<p>ACTION: The PC will seek advice from the mowing committee to enquire whether we can reduce the frequency of mowing, or leave some areas during May to support early pollination. The PC notes it will make it harder to mow if we left some areas to grow during May and will take advice.</p> <p>ACTION: Road closure - RR will put out a note in the newsletter. The council thought there were no restrictions but asked residents to be considerate.</p> <p>ACTION: EA to arrange for the litter pick on 22nd March, clerk to add to the website.</p>
2501/03/2.1	ACTION: Contact Openreach & Highways.
2501/04/2	ACTION: Clerk to contact William – cut grass around corner from church.
2501/05.1	ACTION: RR to chase Cllr Stowe regarding the white gates and road painting for traffic calming.
2501/05.2	ACTION: The clerk is to email Cllr Cunningham for an update.
2501/05.4	ACTION: Clerk to clarify the plan and to obtain quotes for the next meeting.
2501/6	ACTION: Clerk to ensure they have her new email address.
2501/7	ACTION: Clerk to order a new battery for the defibrillator.
2501/8.6	ACTION: Clerk to advertise for a new clerk and notify the District Council of AW's resignation. RR & Clerk: To advertise on newsletter and website for new candidates of councillor.
2501/9	ACTION: Clerk to chase LS for £3000 invoice.
2501/13	ACTION: Clerk to post the budget on the website.